**Teeswide Safe Place Scheme Contact Log**

If you provide support to someone as part of the Safe Place Scheme, you should complete the Contact Log below after the person has left and send this to your Local Authority Contact.

**Do not record any personal or identifiable information and only fill in this form after the person has left the Safe Place location.**

|  |  |
| --- | --- |
| What date did the person come into the location? |  |
| What time did the person come into the location? |  |
| What approximate age was the person? |  |
| What was the problem? |  |
| How did you help? |  |
| Does the person frequently use the location for help, or any other reason? |  |
| Were there any ways in which the process could have been made better for you, or for the person seeking help? |  |

Updated July 2022

**Local Authority Contact Details:**

|  |  |  |  |
| --- | --- | --- | --- |
| Hartlepool | Caroline Hogg | 01429 401736 | caroline.hogg@hartlepool.gov.uk |
| Middlesbrough | Lynn Beavers | 01642 727839 | lynn\_beevers@middlesbrough.gov.uk  |
| Redcar  | Carolyn Granthier | 0191 2818737 | Carolyn.Granthier@skillsforpeople.org.uk  |
| Stockton | Yvonne Cheung | 01642 524577 | Yvonne.cheung@stockton.gov.uk  |